

## Education Agent Application Form

Details			
Date:			
Name:			
Legal Entity:			
Trading Name:			
Business Number:			
Address:			
Phone:		Fax:	
Email:		Website:	
Section 1: Company Description			
<b>Please provide a description of your company:</b>			
Section 2: Key Personnel			
<b>Please provide an overview of the key personnel within your company: (Attach additional pages as required)</b>			
Name:		Position:	
Background			
Name:		Position:	

Background			
<b>Section 3: General</b>			
<b>Are you an authorised agent or member of an agent’s association?</b>			
<b>What services do you provide or intend to provide to prospective students?</b>			
<b>What are your Fees and Charges?</b>			
<b>Section 4: Referees</b>			
<b>Please provide 2 referees:</b>			
<b>Referee 1</b>			
Name:			
Address:			
Phone:		Fax:	
Email:		Website:	

<b>Referee 2</b>			
Name:			
Address:			
Phone:		Fax:	
Email:		Website	

**Section 5: Company Portfolio**

**Which Universities/ Colleges/Institutes do you currently represent in Australia?**

	Name of institution	What year did you start representing the institution?	Total number of students referred.		
			2016	2017	2018
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

**DECLARATION**

I \_\_\_\_\_ declare that I have read and understood the extract from the ESOS Act 2018 – Obligations of Agents and that the answers and details provided in this application are true and accurate to the best of my knowledge and I authorise the Institute to approach referees to collect any information or details as the Institute may require.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Position: \_\_\_\_\_

<b>Office Use Only</b>			
<b>Authorisation for Processing</b>			
Action to be taken:	APPROVED	DENIED	
Date Effective:			
Comments:			
Signed:		Position:	
Print Name:		Date Processed:	

**Leaders Institute Pty Ltd T/A Leaders Institute**

**ABN : 99 605 807 305**

**Phone : +61 (07) 3161 5566**

**76 Park Road, Woolloongabba**

**Brisbane, Queensland, 4102, Australia**

**Email: info@leaders.edu.au**